

ORDER FOR SUPPLIES OR SERVICES

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

PAGE OF PAGES

1 12

1 DATE OF ORDER
09/03/2015

2 CONTRACT NO (If any)
EP-W-14-020

6 SHIP TO

a NAME OF CONSIGNEE

Denise Rigney

3 ORDER NO
0054

4 REQUISITION/REFERENCE NO
PR-R3-15-00425

5 ISSUING OFFICE (Address correspondence to)
HPOD

US Environmental Protection Agency
Headquarters Procurement Operations
Ariel Rios Building
1200 Pennsylvania Avenue, NW
Washington DC 20460

b STREET ADDRESS
US Environmental Protection Agency
William Jefferson Clinton Building
1200 Pennsylvania Avenue, N. W.
Mail Code: 3803R

c CITY
Washington

d STATE
DC

e ZIP CODE
20460

7 TO FLORIDA HENDRICKS

f SHIP VIA

a NAME OF CONTRACTOR
SRA INTERNATIONAL, INC.

8 TYPE OF ORDER

b COMPANY NAME

☐ a PURCHASE
REFERENCE YOUR

☒ b DELIVERY

Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract

c STREET ADDRESS
4300 FAIR LAKES COURT

Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated

d CITY
FAIRFAX

e STATE
VA

f ZIP CODE
220334232

9 ACCOUNTING AND APPROPRIATION DATA
See Schedule

10 REQUISITIONING OFFICE
HPOD

11 BUSINESS CLASSIFICATION (Check appropriate box(es))

☐ a SMALL ☒ b OTHER THAN SMALL ☐ c DISADVANTAGED ☐ d WOMEN-OWNED ☐ e HUBZone
☐ f SERVICE-DISABLED ☐ g WOMEN-OWNED SMALL BUSINESS (WOSB) ☐ h EDWOSB
VETERAN-OWNED ELIGIBLE UNDER THE WOSB PROGRAM

12 FOB POINT

Destination

13 PLACE OF

14 GOVERNMENT B/L NO

15 DELIVER TO FOB POINT
ON OR BEFORE (Date)
10/31/2016

16 DISCOUNT TERMS

a INSPECTION

b ACCEPTANCE

17. SCHEDULE (See reverse for Rejections)

ITEM NO (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	DUNS Number: 097779698 The purpose of this Task Order is to procure the services of SRA to perform the duties as outlined in the Statement of Work. A Work Plan and Cost Estimate is due to EPA within ten business days from the Continued ...					

18 SHIPPING POINT

19 GROSS SHIPPING WEIGHT

20 INVOICE NO

21 MAIL INVOICE TO

a NAME

RTP Finance Center

\$3,000.00

b STREET ADDRESS
(or P.O. Box)

US Environmental Protection Agency
RTP-Finance Center
Mail Drop D143-02
109 TW Alexander Drive

\$3,000.00

c CITY

Durham

d STATE
NC

e ZIP CODE
27711

17(h)
TOTAL
(Cont
pages)

17(i)
GRAND
TOTAL

22 UNITED STATES OF

AMERICA BY (Signature)

23 NAME (Typed)

Patrice L. Cunningham
TITLE CONTRACTING/ORDERING OFFICER

AUTHORIZED FOR LOCAL REPRODUCTION
PREVIOUS EDITION NOT USABLE

OPTIONAL FORM 347 (Rev. 2-2012)
Prescribed by GSA/FAR 41 CFR 53.213(f)

**ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION**

PAGE NO

2

IMPORTANT: Mark all packages and papers with contract and/or order numbers

DATE OF ORDER
09/03/2015

CONTRACT NO
EP-W-14-020

ORDER NO
0054

ITEM NO (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
0001	<p>date of this Order. TOCOR: Denise Rigney Max Expire Date: 10/31/2016 Admin Office: HPOD US Environmental Protection Agency Headquarters Procurement Operations Ariel Rios Building 1200 Pennsylvania Avenue, NW Washington DC 20460 Accounting Info: 15-16-B-03L00WS-202BD4-2505-1503LL1021-001 BFY: 15 EFY: 16 Fund: B Budget Org: 03L00WS Program (PRC): 202BD4 Budget (BOC): 2505 DCN - Line ID: 1503LL1021-001 Period of Performance: 09/03/2015 to 10/31/2016</p> <p>Task Order Funding</p>				3,000.00	

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(M))

\$3,000.00

AUTHORIZED FOR LOCAL REPRODUCTION
PREVIOUS EDITION NOT USABLE

OPTIONAL FORM 348 (Rev. 4/2004)

Prescribed by GSA FPMR (48 CFR) 53.213-6

Contract # EP-W14-020 Task Order #

TITLE: Conflict Prevention and Resolution Center - Just In Time Consultative Services for Region 3 Green School Yard Initiative

Abstract: This task order provides facilitation for the conflict prevention, outreach, and information support for R3 WPD for the Green School Yard Initiative. The purpose of the initiative is to develop a step-by-step guidebook that will map out the process for an MS4 permittee to install green infrastructure BMPs on school yards that will address planning, design, construction, operation & maintenance, and on-going stewardship. The overall purpose of this guide is provide education and guidance for stakeholders to develop green school yards that utilize Green Infrastructure BMPs to meet regulatory requirements and provide community and educational benefits. As a part of this project EPA will also assist community stakeholders in the identification and selection of potential schoolyard areas. Identify green infrastructure BMPs that will address regulatory requirements and provide benefits to both the community and the MS4 permittee. The initial pilot effort will take place in Newport News, VA.

The outcome of projects on this task order will be information/outreach support through webcasts, electronic newsletters, technical support documents from research and coordination, Charrettes, workshops, self-help guides, fact sheets, and/or manuals for information and technology transfer. This task order is being funded by EPA Region 3.

I. BACKGROUND

The purpose of this task is to provide the Conflict Prevention and Resolution Center (CPRC) and the U.S. EPA Region 3 Water Protection Division with assistance in implementing collaborative problem solving, dispute prevention, dispute resolution, negotiation and meeting facilitation within the context of Clean Water Act regulatory and non-regulatory efforts in protecting and restoring water quality so that innovative solutions to complex problems can be developed and issues and controversies can be constructively resolved with respect to regulatory compliance and regulatory flexibility. This assistance can take a variety of forms including, but not limited to providing conflict resolution advice and just-in-time coaching, facilitating meetings and group processes, analyzing and mediating disputes, providing for third party neutral expertise, and designing and implementing collaborative efforts such as consensus building and multiparty decision making. The assistance delivered under this task will be for situations that need immediate attention or which are relatively short term in nature.

The EPA anticipates that this task order will consist of approximately 1 efforts depending upon the intensity of the efforts undertaken. The statement of work may be modified to include additional collaborative activities, projects or pilot efforts. If additional collaborative activities, projects or pilot efforts are ordered the EPA will issue a modification to the Task Order to include the additional cases and will provide additional funding.

II. SCOPE OF WORK

A. Preparation

1. The contractor shall submit a work plan to the Contracting Officer (CO), Project Officer (PO), and Task Order Project Officer (TOPO) in accordance with the requirements of the contract and this Task Order. The workplan shall include description of procedures for temporary and permanent procedures to re-designate labor categories when reassignments or vacancies occur in assigned labor categories. The contractor shall include a quality assurance plan for deliverables and discussion of assumptions in the work plan.
2. The contractor shall work with the TOPO and PO to design a comprehensive Technical Directive Form (TDF), project budget tracking and reporting format, sample collaboration agreements and activity summary format to enable the contractor and the TOPO to adequately monitor multiple projects on this task order.
3. The contractor shall provide oversight of deliverables, monthly reports and invoices as required by the contract. In months when no substantive work is performed, a monthly report will not be required.

B. ADR Support

1. When a TDF is issued, the contractor shall select dispute resolution professional(s) for each project under the Task Order in consultation with the Project Officer (PO) and Task Order Project Office (TOPO). The TOPO will include qualifications for the dispute resolution professional such as knowledge of the subject matter, conflicts of interest, availability, and experience in the type of work required, cost, geographic proximity and any other relevant selection criteria that may be specified in the TDF. In many cases identification of an appropriate facilitation or mediation professional for a specific effort may involve consultation with the local stakeholders regarding their needs and preferences.
2. This Task Order shall provide ADR consultation, process design, conflict coaching, public participation, consensus-building, conflict analysis, dispute prevention and dispute resolution services to the Green Highways Partnership including Region 3 staff, other external parties such as GH Partners, and EPA Headquarters Office as determined by GHI Partnership and TOPO. The contractor may provide services in person, on site, by telephone or by email.
3. Specific activities will be detailed in TDFs and may include but are not limited to the following:

Consulting with EPA staff and management: The contractor may consult with EPA staff and

management regarding the history, status and collaborative activities, the pilot efforts and goals of the Green Highways Partnership and may review relevant written material on the activity or pilot effort.

Conducting a conflict, dispute or situation assessment: The contractor may perform an analysis of the sources, parties, issues, tactics, and outcomes of a particular situation, issue, problem, conflict or dispute. This analysis may include the review of relevant written material and electronic information and interviews with relevant stakeholders.

Developing written process recommendations: The contractor may provide process recommendations that will detail the actions to be taken to establish and implement a dispute prevention, management or resolution process, the parties involved and their roles.

Helping the parties identify and select a neutral third party: The contractor may assist the parties in identifying and selecting a neutral third party (e.g. facilitator, mediator, fact finder) who meets the specified qualifications and is acceptable to all of the participating parties. If appropriate the contractor may assist the parties in drafting a mediation agreement and/or an agreement to share the costs of the neutral.

Convening appropriate parties: The contractor may conduct a convening process. This process will involve interviewing affected parties to get their perspectives on a situation, issue, problem, conflict or dispute and assessing the parties' willingness or interest in addressing the matter through a dispute prevention, management or resolution process or forum.

Developing and providing information: In consultation with the EPA TOPO and designated Technical Directive contact, the contractor may prepare and distribute background information on the issues to potential participants in a consultative, collaborative or conflict resolution process. This may include preparing and presenting research, analyses, explanations, summaries, fact sheets, white papers, brochures, engaging in joint-fact finding and other similar collections of data or information needed to educate the parties or the public as to the substance of the issue or dispute and options for resolving it.

Designing appropriate processes and interventions: The contractor may design an appropriate dispute resolution process or processes. This task may involve assessing the stakeholders and their issues, the relationship between and among stakeholders, and the context of the dispute. A complete process design will include clearly specifying the role of the third party neutral (e.g. facilitator, mediator, and/or fact finder), the parties to be included, and the structure and time frame of the process.

Providing necessary support: At the request of the TOPO and the parties, the contractor may provide subject matter experts in technical, scientific, economic or other fields related to the substance of the project. This support may include conducting research, reviews and fact analyses and making presentations to the parties. The contractor also may establish and/or maintain communication and information links such as web pages, list serves, and other methods

of communication regarding the project.

Facilitating and mediating sessions or meetings: The contractor may provide facilitation or mediation support for a meeting, collaborative workshop or mediation session. This support may include assisting with agenda development, providing input on meeting or session design, and facilitating or mediating the meeting or session.

Synthesizing issues and writing summaries: At the conclusion of meetings, the contractor may provide meeting summaries that identify participants, specify points of agreement and disagreement, identify issues that arose during the meeting or that require further attention, and indicate agreed upon next steps.

Providing logistical support related to meetings for which the contractor is providing ADR services under this Task Order: The contractor may provide logistical support for ADR services. This support may include locating and securing meeting space; obtaining or supplying all the necessary audio-visual and computer equipment; furnishing flip charts and markers; and disseminating information regarding the project.

Contacting parties before, after or between meetings regarding issues under discussion: The contractor may contact parties involved in a dispute resolution process before, after or between meetings to get a sense of their perspectives on issues under discussion. This work can help eliminate the potential for surprise, focus the meeting and continue the work begun in the meeting.

Coaching parties in the above skills: The contractor may coach EPA staff and/or the involved parties in negotiating skills and strategies, public involvement, consensus building or dispute prevention, management or resolution processes in order to enhance Green Highways Partners' capacity to facilitate innovation, collaboration and manage conflict if necessary.

Assistance to Region 3 in providing support to communities designated/selected by R3 WPD in areas of implementing G3 or CBP3 activities to address green stormwater retrofit needs. Support may include technical and organizational supports and coaching in implementing innovative GI practices or innovative financing.

C. Reports

1. Oral Briefings - At intervals specified by the TOPO, but no less frequently than quarterly the Contractor shall provide the TOPO and the designated program contact with an oral briefing on the status of work pursuant to each Technical Directive and this TO.
2. Case Reports - The contractor shall prepare a brief report at the end of each case, project or activity. The report shall briefly describe the services provided, a list of stakeholders involved in the case, and the results of those services, including any recommended follow-up actions.

3. Final Report - The contractor shall prepare a final report for the Task Order. This report will include each case report that was prepared (above), an overall evaluation of the services provided as part of the Task Order, lessons learned and recommendations for the future.

4. Evaluation - The Contractor shall provide information for EPA's ADR and contract tracking systems and dispute resolution professionals working under this Task Order shall complete EPA ADR evaluation system questionnaires and provide information necessary to administer questionnaires to participants in ADR processes (e.g., contact information for parties). The contractor shall contribute to or conduct all or parts of an evaluation of the case according to EPA case or meeting evaluation protocols. As requested by the TOPO, the contractor shall participate in a post-process debriefing with EPA officials, including the PO, TOPO and Technical Directive and relevant EPA management, to discuss lessons learned and next steps.

III. WORK APPROACH

The process and controls for this work will be as follows:

- a. The EPA person requesting services pursuant to this TO shall contact the TOPO and jointly they will determine: (1) whether the work requested is within the statement of work for this task order and (2) the scope of the assistance needed.
- b. The TOPO will provide the Contractor with a completed Technical Directive form (with a copy to the PO, CO and Technical Directive contact (i.e. the person requesting services) which will include a short description of the situation, the location of the assignment, local contacts, qualifications of appropriate service providers, schedule constraints, time limits, reporting requirements, the tasks to be performed and any special requirements.
- c. The Contractor shall provide the assistance as outlined in the Technical Directive. The contractor shall include the TOPO and the Technical Directive contact in communications and planning discussions.
- d. All reports, transmittals and deliverables for a particular Technical Directive shall be submitted to the TOPO, PO, technical contact and the Technical Directive contact person.
- e. This TO is designed for rapid response to quickly developing situations. It is not designed to provide long term support for a complex ongoing case or project. EPA expects that projects that are anticipated to continue past 120 hours (or other ceiling as designated by the TOPO in the Technical Directive) shall be transitioned to a separate Task Order or other contractual vehicle as soon as possible.

The contractor shall approach this task in accordance with terms of the contract.

A. ADR and Public Participation Best Practices:

The Contractor shall approach this task in accordance with terms of the basic contract and according to the established norms and ethical standards of ADR professionals.

Based on EPA's evaluation of a large number of ADR cases, the Agency has determined that the following practices are significantly related to positive substantive, relational, and procedural outcomes from ADR cases. The contractor shall ensure that this direction is provided to ADR professionals providing services under this task order:

- Prior to the mediation or facilitation and throughout the process, the ADR professional shall inquire about whether individual participants have the time, financial, and logistical resources necessary to participate effectively in the process and -- where resources are inadequate -- assist them in identifying appropriate resources or in making necessary adjustments to the process to accommodate resource constraints.
- The ADR professional shall assist the participants in identifying the issues that are important to resolving any controversy and solutions that will address the needs shared by the participants.
- The ADR professional shall conduct the process to promote active engagement from all participants.
- The ADR professional shall explore with the participants appropriate ways to incorporate high quality and relevant information resources necessary to resolve the issues.
- To support productive dialogue and effective implementation of any agreements reached by the participants, the ADR professional shall ensure that participants have appropriate authority to make commitments on behalf of their organizations.

B. Ethical Codes of Conduct:

The Contractor shall ensure that ADR professionals serving as neutral third parties under this contract receive information about and perform in accordance with ethical codes applicable to the practice of dispute resolution professionals. Relevant examples of ethical codes include those adopted by:

- the American Arbitration Association, American Bar Association, Association for Conflict Resolution:
([http://www.acrnet.org/uploadedFiles/Practitioner/ModelStandardsOfConductforMediatorsfinal05\(1\)\(1\).pdf](http://www.acrnet.org/uploadedFiles/Practitioner/ModelStandardsOfConductforMediatorsfinal05(1)(1).pdf))
- the International Association of Facilitators: (<http://www.iaf-world.org/aboutiaf/CodeofEthics.aspx>)
- the International Association for Public Participation:
(<http://iap2.aflininscape.com/displaycommon.cfm?an=1&subarticlenbr=8>)

C. Confidentiality

The contractor shall perform in accordance with generally acceptable norms and ethical procedures of the mediation profession. Information provided to the ADR professional by any of the parties, communications between parties and the ADR professional, and notes and dispute resolution work product generated by the ADR professional during work pursuant to this TO shall be maintained as confidential by the ADR professional pursuant to the provisions of the ADR Act of 1996 (Public Law 104-320; 5 USC 571 *et al*) and applicable federal, state and judicial requirements.

All parties to this task order acknowledge that the confidentiality provisions of the Administrative Dispute Resolution Act, 5 U.S.C. Section 574 shall govern the contractor's alternative dispute resolution activities under this task order.

D. Contractor Representation

In gathering information or performing tasks with parties outside the EPA, the contractor will identify him/herself as a contractor to EPA, not an EPA employee.

The Contractor shall provide input or make recommendations based on the information gathered, however, decisions on all substantive issues will be made by EPA. **THE CONTRACTOR SHALL NOT INTERPRET EPA POLICY ON BEHALF OF EPA NOR MAKE DECISIONS ON ITEMS OF POLICY, REGULATION OR STATUTE. THE CONTRACTOR SHALL NOT TAKE A STAND ON THE MERITS OF SUBSTANTIVE ITEMS UNDER DISCUSSION.**

E. Status Notifications:

THE CONTRACTOR SHALL NOTIFY THE EPA PROJECT OFFICER AND PROGRAM OFFICE CONTACT WHEN 75% OF THE FUNDS PROVIDED HAVE BEEN EXPENDED OR WHEN FUNDING FOR LESS THAN 6 WEEKS WORK REMAINS. The Contractor shall also notify the TOPO when 75% of the funds have been used on any single case assignment. Notifications shall be in writing and cc to the Project Officer.

F. Task Order Qualifications:

If out of town travel is required to accomplish the tasks under this task order, the contractor shall obtain advance approval for that trip and its costs in writing from the TOCOR, ATOCOR and/or the PO. To the extent possible, the contractor's per diem costs shall be within allowable limits set by GSA.

This task order is not funded by multiple appropriations. This task order does not have tasks to develop environmental data or surveys. This task order does not provide for training of contractor personnel, provision of Government Furnished Property or Accountable Personal Property or IT products or services. The SOW does not include any tasks that are inherently governmental in nature or provide personal services. The SOW does not anticipate transferring or developing Confidential Business Information or Personally Identifiable Information to the

contractor. Development of communications products as a result of activities on this task order will be in compliance with EPA's Policy and Implementation Guide for Communications Product Development and Approval found at [HTTP://www.epa.gov/productreview/guide/index.html](http://www.epa.gov/productreview/guide/index.html).

The Contractor is directed to conduct Conflict of Interest checks and provide this information as a part of the Work Plan for TOCOR review and CO approval.

IV. REPORTS AND DELIVERABLES

The Contractor shall provide EPA all reports in accordance with the contract unless specifically changed in the statement of work.

The Contractor shall provide a work plan within the schedule provided in the basic contract.

Copies of all reports, meeting notices, agenda, summaries and any other written deliverables shall be sent to the PO, and TOPO listed below and the relevant Technical Directive contact.

All reports shall be provided first in draft form. Upon receipt of comment from the EPA TOPO, the Contractor shall revise the report and distribute final copies as stated in the Scope of Work. Reports may be submitted electronically unless specified differently in the Technical Directive.

Item:

Due No Later Than:

Deliverables:

Work Plan

10 days after TO issuance

Case Conclusion Summaries

20 days after conclusion of work

Final Report
Transmittals:

20 days before Task Order expiration

Fact sheets, agendas,
summaries, other written documents

as ordered

As directed in the Technical Directive

V. EPA CONTACTS

Project Officer:

Deborah Dalton
Terry Lenton
Conflict Prevention and Resolution Center
Environmental Protection Agency
Mail Code 2388A
1200 Pennsylvania Avenue, NW
Suite 6402-PN
Washington, DC 20460
Phone: 202-564-2090/13 Fax: 202-501-1715

Task Order Project Officer:

Denise Rigney
Office of State and Watershed Partnerships
Water Protection Division
Environmental Protection Agency
Mail Code: 3WP10
1650 Arch Street
Philadelphia, PA 19103
Phone: 215-814-2726 Fax: 215-814-2301

Alternate Task Order Project Officer:

Jada R. Goodwin
Program Analyst
Water Protection Division (3WP60)
Phone: 215-814-5381
Cell: 215-266-7261
Email: goodwin.jada@epa.gov

Supervisor:

Dominique Lueckenhoff
Deputy Director
Water Protection Division
Environmental Protection Agency Region 3
Mail Code: 3WP10
1650 Arch Street
Philadelphia, PA 19103
Phone: 215-814-5810 Fax: 215-814-2301

VI. PERIOD OF PERFORMANCE

The period of performance of this Task Order shall be until October 31, 2016

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1 CONTRACT ID CODE		PAGE OF PAGES	
				1 2	
2 AMENDMENT/MODIFICATION NO 001		3 EFFECTIVE DATE 09/28/2015		4 REQUISITION/PURCHASE REQ NO PR-R3-15-00425	
6 ISSUED BY HPOD US Environmental Protection Agency Headquarters Procurement Operations Ariel Rios Building 1200 Pennsylvania Avenue, NW Washington DC 20460		7 ADMINISTERED BY (if other than item 6) HPOD		5 PROJECT NO (if applicable)	
8 NAME AND ADDRESS OF CONTRACTOR (No. street, county, State and ZIP Code) SRA INTERNATIONAL, INC. Attn: FLORIDA HENDRICKS 4300 FAIR LAKES COURT FAIRFAX VA 220334232		(x) 9A AMENDMENT OF SOLICITATION NO		9B DATED (SEE ITEM 11)	
CODE 097779698		X 10A MODIFICATION OF CONTRACT/ORDER NO EP-W-14-020 0054		10B DATED (SEE ITEM 13) 09/03/2015	
FACILITY CODE					

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12 ACCOUNTING AND APPROPRIATION DATA (if required)

Net Increase:

\$47,000.00

See Schedule

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A THIS CHANGE ORDER IS ISSUED PURSUANT TO (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO IN ITEM 10A
	B THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b)
	C THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF
X	D OTHER (Specify type of modification and authority) FAR 52.232-22

E. IMPORTANT: Contractor ☐ is not. ☒ is required to sign this document and return 1 copies to the issuing office

14 DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible)

DUNS Number: 097779698

The purpose of this modification is to approve the Work Plan and Cost Estimate submitted by the Contractor on 9-18 and accepted by the COTR on 9-18.

This modification increases the ceiling of the Task Order by \$47,038 which brings the total estimated cost from \$3,000 and sets the ceiling at \$50,038.

This modification also provides incremental funds in the amount of \$47,000 which brings the total obligated amount from \$3,000 to \$50,000.

TOCOR: Denise Rigney Max Expire Date: 10/31/2016

Continued ...

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect

15A NAME AND TITLE OF SIGNER (Type or print)		16A NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
		Patrice L. Cunningham	
15B CONTRACTOR/OFFEROR	15C DATE SIGNED	16B UNITED STATES OF AMERICA	16C DATE SIGNED
(Signature of person authorized to sign)		(Signature of Contracting Officer)	09/28/2015

NSN 7540-01-152-6070
Previous edition unusable

STANDARD FORM 30 (REV 10-83)
Prescribed by GSA
FAR (48 CFR) 53.243

CONTINUATION SHEET

REFERENCE NO OF DOCUMENT BEING CONTINUED
EP-W-14-020/0054/001PAGE OF
2 2NAME OF OFFEROR OR CONTRACTOR
SRA INTERNATIONAL, INC.

ITEM NO (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>LIST OF CHANGES:</p> <p>Reason for Modification : Funding Only Action Total Amount for this Modification: \$47,038.00 New Total Amount for this Version: \$50,038.00 New Total Amount for this Award: \$50,038.00 Obligated Amount for this Modification: \$47,000.00 New Total Obligated Amount for this Award: \$50,000.00 Incremental Funded Amount changed: from \$3,000.00 to \$50,000.00 CHANGES FOR LINE ITEM NUMBER: 1 Total Amount changed from \$3,000.00 to \$50,038.00 Obligated Amount for this modification: \$47,000.00 Incremental Funded Amount changed from \$3,000.00 to \$50,000.00</p> <p>CHANGES FOR DELIVERY LOCATION: HPOD Amount changed from \$3,000.00 to \$50,038.00</p> <p>CHANGES FOR ACCOUNTING CODE: 15-16-B-03L00WS-202BD4-2505-1503LL1021-001 Amount changed from \$3,000.00 to \$50,038.00</p> <p>Delivery: 10/31/2016 Delivery Location Code: HPOD Denise Rigney US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3803R Washington DC 20460 USA</p> <p>Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711</p> <p>FOB: Destination Period of Performance: 09/03/2015 to 10/31/2016</p>				

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE OF PAGES 1 3	
2. AMENDMENT/MODIFICATION NO. 002		3. EFFECTIVE DATE 09/15/2016		4. REQUISITION/PURCHASE REQ. NO. PR-R3-16-00208	
5. PROJECT NO. (If applicable)		6. ISSUED BY HPOD		7. ADMINISTERED BY (If other than Item 6) CODE	
HPOD US Environmental Protection Agency Headquarters Procurement Operations Ariel Rios Building 1200 Pennsylvania Avenue, NW Washington DC 20460		8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) SRA INTERNATIONAL, INC. Attn: FLORIDA HENDRICKS 4300 FAIR LAKES COURT FAIRFAX VA 220334232		9A. AMENDMENT OF SOLICITATION NO. 9B. DATED (SEE ITEM 11) 10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-14-020 0054 10B. DATED (SEE ITEM 13) 09/03/2015	
CODE 097779698		FACILITY CODE			

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)
See Schedule Net Increase: \$30,000.00

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) FAR 52.243-3

E. IMPORTANT: Contractor ☐ is not. ☒ is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 097779698


The purpose of this modification is to approve the revised Work Plan and Cost estimate that was submitted by the Contractor on 7-7 and accepted by the Task Order COTR on 9-2. These changes were made in response to the Government's revised Statement Of Work.

In accordance with the revised Statement of Work the Period of Performance has been increased to June 30, 2017.

This modification increases the ceiling of the Task Order by \$30,165.48 which brings the total estimated cost from \$50,038.00 to \$80,203.48.

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Patrice L. Cunningham	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  (Signature of Contracting Officer)	16C. DATE SIGNED 09/15/2016

CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED EP-W-14-020/0054/002	PAGE OF 2 3
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NAME OF OFFEROR OR CONTRACTOR
SRA INTERNATIONAL, INC.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>This modification also provides incremental funds in the amount of \$30,000 which brings the total obligated amount from \$50,000 to \$80,000. TOCOR: Denise Rigney Max Expire Date: 06/30/2017</p> <p>LIST OF CHANGES: Reason for Modification : Supplemental Agreement for work within scope Period Of Performance End Date changed from 31-OCT-16 to 30-JUN-17 Total Amount for this Modification: \$30,165.48 New Total Amount for this Version: \$80,203.48 New Total Amount for this Award: \$80,203.48 Obligated Amount for this Modification: \$30,000.00 New Total Obligated Amount for this Award: \$80,000.00 Incremental Funded Amount changed: from \$50,000.00 to \$80,000.00 Maximum Potential Expiration Date changed to : 06/30/2017 CHANGES FOR LINE ITEM NUMBER: 1 Total Amount changed from \$50,038.00 to \$80,203.48 Obligated Amount for this modification: \$30,000.00 Incremental Funded Amount changed from \$50,000.00 to \$80,000.00 End Date changed from 31-OCT-16 to 30-JUN-17</p> <p>CHANGES FOR DELIVERY LOCATION: HPOD Amount changed from \$50,038.00 to \$80,203.48</p> <p>NEW ACCOUNTING CODE ADDED: Account code: 16-17-B-03LP0CB-202B63-2505-1603LL1005-001 Beginning FiscalYear 16 Ending Fiscal Year 17 Fund (Appropriation) B Budget Organization 03LP0CB Program (PRC) 202B63 Budget (BOC) 2505 Job # (Site/Project) Cost Organization DCN-LineID 1603LL1005-001 Quantity: 0 Amount: \$30,000.00 Percent: 37.40486 Subject To Funding: N Payment Address: RTP Finance Center US Environmental Protection Agency Continued ...</p>				

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
EP-W-14-020/0054/002

PAGE 3 OF 3

NAME OF OFFEROR OR CONTRACTOR
SRA INTERNATIONAL, INC.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711</p> <p>Delivery: 10/31/2016 Delivery Location Code: HPOD Denise Rigney US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3803R Washington DC 20460 USA</p> <p>Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711</p> <p>FOB: Destination Period of Performance: 09/03/2015 to 06/30/2017</p>				

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. 003		3. EFFECTIVE DATE 06/30/2017		4. REQUISITION/PURCHASE REQ. NO.	
5. PROJECT NO. (If applicable)		6. ISSUED BY HPOD		7. ADMINISTERED BY (If other than Item 6)	
HPOD US Environmental Protection Agency Headquarters Procurement Operations Ariel Rios Building 1200 Pennsylvania Avenue, NW Washington DC 20460		8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) SRA INTERNATIONAL, INC. Attn: FLORIDA HENDRICKS 4300 FAIR LAKES COURT FAIRFAX VA 220334232		9A. AMENDMENT OF SOLICITATION NO. 9B. DATED (SEE ITEM 11)	
CODE 097779698		FACILITY CODE		10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-14-020 0054 10B. DATED (SEE ITEM 13) 09/03/2015	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

See Schedule

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) FAR 52.249-14

E. IMPORTANT: Contractor ☐ is not. ☒ is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 097779698

The purpose of this modification is to extend the period of performance to July 31, 2017 at no additional cost to the Government.

TOCOR: Denise Rigney Max Expire Date: 07/31/2017

LIST OF CHANGES:

Reason for Modification : Supplemental Agreement for work within scope

Period Of Performance End Date changed from 30-JUN-17 to 31-JUL-17


Total Amount for this Modification: \$0.00

New Total Amount for this Version: \$0.00

New Total Amount for this Award: \$80,203.48

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Patrice L. Cunningham	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  (Signature of Contracting Officer)	16C. DATE SIGNED 06/30/2017

CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED EP-W-14-020/0054/003	PAGE OF 2 2
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NAME OF OFFEROR OR CONTRACTOR
SRA INTERNATIONAL, INC.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Maximum Potential Expiration Date changed to : 07/31/2017</p> <p>Payment:</p> <p>RTP Finance Center US Environmental Protection Agency RTP-Finance Center Mail Drop D143-02 109 TW Alexander Drive Durham NC 27711</p> <p>Period of Performance: 09/03/2015 to 07/31/2017</p>				